

The Faculty Recruitment Grant (FRG) is provided to Faculty members joining SFU as continuing tenure track faculty who may already hold other external funding at the rank of Associate Professor or Professor. The FRG is meant to complement and support their research activities in this regard and the Faculty is responsible for administering this grant.

FRG Policies and Procedures:

1. The FRG can only be awarded once at the beginning of the Faculty appointment.
2. The Dean may need to discuss the value of the award with the Vice-President Research, and Provost if the recruitment package includes space allocation, grant administration support, and other things. The commitment details must be listed in the formal Offer of Appointment from the President.
3. The FRG is expected to be used within five years from the start date of the appointment.
4. Extensions can be provided upon request from their respective Faculty Dean's office.
5. The original amount awarded may be subject to future adjustment as long as funds are available from the Faculty Dean's office.
6. Unless an extension has been granted, unused funds must be returned to the respective Faculty offices at the end of the fiscal year when the FRG expires (e.g., if FRG expires in September 2019, then the project must be closed at the end of March 2020).
7. The completed FRG claim package must be submitted to the Office of Research Services no later than the end of the first full semester of their appointment. All necessary approvals must be in place (e.g., ethics approval) before setting up the project.
8. In cases where the grant recipient has a split appointment, the FRG account will be established and administered by the faculty where the grant recipient's home department resides.
9. The responsibility for monitoring expenditures and ensuring that the particular project does not run into an over expenditure position rests with the grant recipient and the particular Dean's office.
10. Although the FRG follows general tri-council agency rules regarding allowable research expenses, other expenses may be approved by the Dean.